

**REGULATORY BASES OF THE SELECTION PROCESS OF
STUDENTS FOR THE INITIAL TRAINING. TOWER AIR
TRAFFIC CONTROLLER.
CAPE VERDE EDITION**

1. OBJECT

The purpose of these Bases is to establish the student selection process for the Tower Air Traffic Controller Initial Training Course for Cape Verde.

2. SCOPE

The selection of students initiated by the publication of these bases, is aimed at those candidates who wish to obtain the Tower air Traffic Controller Student license.

3. NUMBER OF VACANTS

The maximum number of places offered for this Tower Air Traffic Controller Initial Training Course is 24, of which 10 selected candidates will be fully awarded (scholarship) by the Government of Cape Verde. The rest of the remaining 14 selected candidates can attend the course at their own expense.

4. QUALIFICATIONS, COURSE CONTENT AND CLASS LOAD

The Tower Air Traffic Controller Initial Training Course, includes ADI and ADV ratings (ICAO expecifications).

The training duration is approximately 16 weeks, The course will be held entirely at the SENASA facilities in Madrid.

Course content:

- Basic theory (6 weeks): Theory basic subjects.
- ADV and ADI tower rating (10 weeks):
 - Rating theory (2 weeks).
 - Simulation in 3D 360° replica simulators, of Tower operational systems (8 weeks).

5. PRICE

For those candidates who pass the selection process and result not awarded with a scholarship, the price of the Tower Air Traffic Controller Initial Training Course is **€19.265**. Accommodation and meals not included.

6. COURSE DATES

The course the course is expected to start in the second quarter of 2022.

SENASA reserves the right to modify the course start date, either to delay or advance the dates scheduled for the beginning and the end of the course, depending on the requirements of the training.

7. REQUIREMENTS OF THE CANDIDATES

In order to enroll in the selection process, the Government of Cape Verde establishes that the candidates must meet, at the time of publication of these Bases, the following requirements:

- To have Cape Verdean nationality.
- To be 18 years old or more
- To be in possession of a student title that allows the access to the University (décimo segundo ano de escolaridade)
- To have a high level of English language (an accredited degree is not required, although the reference level is level B2 - C1).

During the inscription process, candidates must submit a copy or photograph of an identity document (Passport or Cartão Nacional de Identificação) and a copy of the title that allows the access to the University (décimo segundo ano de escolaridade).

To guarantee the admission to the selection process, candidates must transfer the amount of 50 Euros or 5.513 Cape Verde escudos. in the following bank account :

Banco: CECV

Account number: 03448298110001

NIB: 000200003448298110163

IBAN:CV64000200003448298110163

SWIFT/BIC: cxeccvcvxxx

The transfer concept must include the **candidate's name and surname**

The applicants, during the inscription process, must submit a proof of the money transfer (PDF, JPG format) to complete the process.

8. SUBMISSION OF APPLICATIONS

The period for submitting applications for the course selection process admission will open at 08:00 a.m. (Spanish Time) on the 11th of April 2022 and will close at 11:59 p.m. (Spanish Time) on the 28th of April 2022.

All those interested in taking the course must apply for admission to the selection process through the SENASA website at the following link:

[SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE](#)

If at any time during the process SENASA detects that false data has been provided, the candidate will be expelled from the process.

9. RULES OF THE SELECTION PROCESS

The course selection process is detailed below:

1. Verification of applications for admission to the selection process.
2. Selection process tests:
 - Phase 1. English Test
 - Phase 2. Psychometric tests
 - Phase 3. Oral english test and personality interview.

9.1 VERIFICATION OF APPLICATIONS FOR ADMISSION TO THE SELECTION PROCESS

Applicants will be classified as "admitted to the selection process" or "not admitted to the selection process" depending on whether or not they meet the requirements of the process. The list of admitted candidates will be communicated in due time on the website of SENASA.

9.2. SELECTION PROCESS DETAILS

9.2.1 PLACE OF THE SELECTION PROCESS TESTS

The tests will be carried out in four different venues:

- **Santiago:**
EHTCV - ESCOLA DE HOTELARIA E TURISMO DE CABO VERDE, Avenida Grão Ducado do Luxemburgo, Palmarejo Grande 375 – A. Praia
- **Sal:**
SAL ACADEMY - Edifício Complexo Central - 1º Andar, Rua de Toy Pedro - Preguiça Espargos Sal
- **São Vicente:**
FORMINVEST - Centro de Formação Profissional, Avenida 12 de Setembro, Mindelo São Vicente
- **Madrid:**
SENASA headquarters. Avenida de la Hispanidad 12, Edificio 7 ATC, 28042 Madrid.

Candidates must indicate in the application for admission to the process, the place of examination chosen for the tests and they will receive appropriate instructions with the date and time and the venue of the examinations. The venue indications will be available on the admitted lists published on the SENASA web page.

9.2.2 PRESENTATION OF THE CANDIDATES TO THE SELECTION PROCESS TESTS

Candidates must present themselves for the tests on the day and time on which they have been appointed.

Candidates who do not show up for examination will be expelled from the selection process and will lose the right to take the tests and the right to a refund of the amount paid for this concept.

9.2.3 IDENTIFICATION OF CANDIDATES

All candidates must properly identify themselves prior to the start of the tests by displaying a valid identity card or passport.

9.2.4 SELECTION PROCESS TESTS

All the selection process tests will be eliminatory, which will mean that the candidate's qualification as "NOT APT" in any of the phases of the process will be dropped from the selection process.

Lists with the "APT" candidates, day, time, elected venue information and instructions for the next test will be published on the SENASA website.

SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE

Each of the tests will take place on different days, except for the oral english tests and the personality interview, which will take place on the same day.

Details and order of the tests:

1. **Day 1.** English test, designed to assess the level of grammar and knowledge of the English language in accordance with international standard levels B2 – C1
2. **Day 2.** Psychometric tests, consists of a battery of tests that will measure the abilities of the candidates to perform the Air Traffic Controller Job. such the ability to concentrate, memory, spatial ability, attention and perceptive speed.
3. **Day 3** English oral test and personal Interview, aimed to assess the candidates degree of adaptation to the personal characteristics and requirements of the Tower Air Traffic Controllers.

The examinations on the days indicated above will not be held consecutively, so that the candidate will be scheduled for the next test when the results of the previous test are known.

10. SUMMARY AND DATES

<p>1. INSCRIPTION PROCESS</p> <ul style="list-style-type: none"> • REQUIREMENTS <ul style="list-style-type: none"> - To have Cape Verdean nationality. - To be 18 years old or more - To be in possession of a student title that allows the access to the University (décimo segundo ano de escolaridade) - To have a high level of English language (an accredited degree is not required, although the reference level is level B2 - C1). • FILL OUT THE APPLICATION FORM • SUBMISSION OF IDENTITY DOCUMENT (COPY OR PHOTOGRAPH) • SUBMISSION OF BANK TRANSFER PROOF <p><u>SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE</u></p>	<p>11-28 APRIL</p>
<p>2. LIST OF ADMITTED CANDIDATES AND EXAMINATION VENUES INDICATIONS.</p> <p>CANDIDATES WILL BE APPOINTED ON A SPECIFIC DATE AND AT A SPECIFIC TIME.</p> <p><u>SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE</u></p>	<p>29 APRIL</p>
<p>3. SELECTION PROCESS PHASE 1 (ENGLISH TEST).</p> <p>4 DIFFERENT VENUES:</p> <ul style="list-style-type: none"> • SAL • SANTIAGO 	<p>9-10 MAY</p>

<ul style="list-style-type: none"> • SAO VICENTE • MADRID 	
<p>4. LIST OF PHASE 1 APTS AND INDICATIONS TO PHASE 2. LIST OF ADMITTED. CANDIDATES AND EXAMINATION VENUES INDICATIONS.</p> <p>CANDIDATES WILL BE APPOINTED ON A SPECIFIC DATE AND AT A SPECIFIC TIME.</p> <p><u>SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE</u></p>	11 MAY
<p>5. SELECTION PROCESS PHASE 2 (PSYCOTECHNICAL TESTS).</p> <p>4 DIFFERENT VENUES:</p> <ul style="list-style-type: none"> • SAL • SANTIAGO • SAO VICENTE • MADRID 	12-13 MAY
<p>6. LIST OF PHASE 2 APTS AND INDICATIONS TO PHASE 3</p> <p>CANDIDATES WILL BE APPOINTED ON A SPECIFIC DATE AND AT A SPECIFIC TIME.</p> <p><u>SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE</u></p>	17 MAY
<p>7. SELECTION PROCESS PHASE 3 (ENGLISH ORAL AN PERSONALITY INTERVIEW).</p> <p>4 DIFFERENT VENUES:</p> <ul style="list-style-type: none"> • SAL • SANTIAGO • SAO VICENTE 	18 MAY -31 MAY

<ul style="list-style-type: none">MADRID	
8. FINAL LIST OF ADMITTED CANDIDATES <u>SELECTION PROCESS FOR THE TOWER COURSE. CABO VERDE</u>	TO BE ANOUNCED

The dates indicated above are conditional on the number of candidates assessed.

11. CONTACT

For any questions related to this process, please contact the following e-mail address:

infocontrol@senasa.es