

FREQUENTLY ASKED QUESTIONS

Answers to a selection of the questions most frequently sent to the aesa.parte66@seguridadaerea.es mailbox are provided below:

1. Where are the examinations held?

There are 2 authorized centres:

- **MADRID EXAM CENTRE**

Exams Department – Avda. Hispanidad nº 12

EDIFICIO DE CRISTAL – 2ª PLANTA – CBT 3

Examinations schedule from 08:30 a.m. to 2:30 p.m.

Telephone: (+34) 91 301 94 38

Fax: (+34) 91 301 94 35

e-mail: Info.lma@senasa.es

- **BARCELONA EXAM CENTRE**

CENTRE DE PROMOCIÓ ECONÓMICA.

AJUNTAMENT DEL PRAT DE LLOBREGAT.

2. How do I enrol for an exam?

Any candidate who has registered in the application with their ID card may enrol for an exam.

3. I am not sure whether I need to enrol for Limitations and Differences or AML

- The "Limitations" examinations are for those technicians who have successfully obtained the Salamanca qualification or who hold a Spanish Aircraft Maintenance Technician's licence with limitations.
- The "Differences" examinations are for those technicians who, having passed the "Limitations" examinations, want to convert their licence into a (European) Aircraft Maintenance Licence and need to pass an examination on those subjects not covered in the Spanish exams.
Note: A table of the examinations to be taken per category is included at the end of this document.
- The AML examinations are for those candidates who want to directly obtain the (European) AML licence.
- To take the "Limitations and Differences" examinations, you must register in the "Limitations and Differences" application, which is different to that used to register for the AML examinations.

4. I enrolled, but the next day I could not see my enrolment in the application.

An enrolment cannot be saved if you do not book an exam date. You must enrol for at least one exam.

The application automatically deletes enrolments for which no exam date has been booked.

5. I tried to change a successfully completed ("Apta") enrolment, but the system wouldn't let me.

Once an AML enrolment has been successfully completed, you cannot change or remove it within 20 days or fewer of the examination.

6. I enrolled using my Passport number, but I want to take my ID card to the examination instead.

You will NOT be able to take the examination if you do not bring with you the ID document you enrolled with.

7. Do I have to present any other documents besides my ID?

YES. Candidates are required to present a printed and signed enrolment form (which can be printed out using the "Mantenimiento Matrículas -> Imprimir Matrícula" option in the application) to enter the examination room. WITHOUT THIS DOCUMENTATION, YOU WILL NOT BE ALLOWED TO TAKE THE EXAMINATION.

8. What happens if I arrive late to the examination?

You will NOT be able to take the examination any later than your assigned time. Your examination will be automatically deleted from the database. You must take this into account and arrive at the examination room with plenty of time.

9. How do I reserve examination dates in the calendar in the application?

See the enrolment tutorial on the website: [Tutorials area](#)

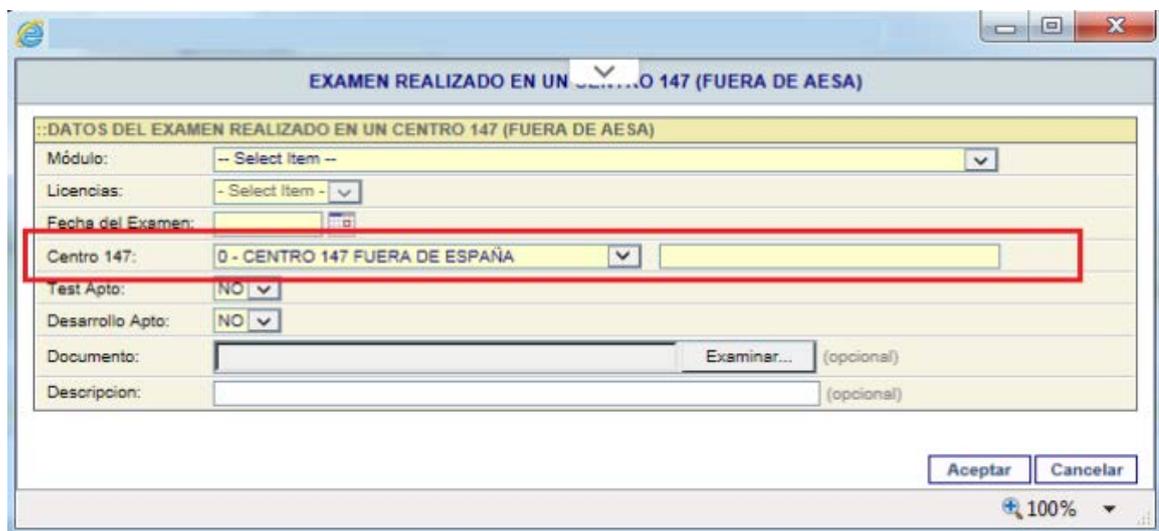
10 How can I enter examinations taken at other Part-147 approved centres?

At the bottom of the candidate's data page, there is an "ALTA" button for entering exams taken at other Part-147 approved centres. Clicking on this button brings up a window in which the module, licence and examination date must be entered. There are two possibilities when it comes to specifying the correct Part-147 approved centre: a) Spanish centres or b) centres outside Spain. Thus, if the case is:

- a) Spanish Part-147 approved centres, the centre will be selected directly from a drop-down menu:



- b) For centres outside Spain, the candidate must select "0 - CENTRO 147 FUERA DE ESPAÑA" from the drop-down menu and then write the name of the centre in the adjacent box.

EXAMEN REALIZADO EN UN CENTRO 147 (FUERA DE AESA)

:::DATOS DEL EXAMEN REALIZADO EN UN CENTRO 147 (FUERA DE AESA)

Módulo: -- Select Item --

Licencias: - Select Item -

Fecha del Examen:

Centro 147: 0 - CENTRO 147 FUERA DE ESPAÑA

Test Apto: NO

Desarrollo Apto: NO

Documento: Examinar... (opcional)

Descripción: (opcional)

Aceptar Cancelar

100%

11. How many times in a row can I take the same subject?

A candidate can apply 3 times in a row (3 attempts) with a 90-day gap between them, over the course of a year for the same subject.

For example, if a candidate takes the Physics examination on 8 April 2017 and fails, they may make another 2 attempts to pass "Physics" before 7 April 2018, which must be separated by at least 90 days. If a candidate fails all 3 attempts in one year, they must wait another year to try again.

12. What happens if I don't show up on the day of the examination?

If a candidate fails to show up for an exam, the session will nevertheless be counted, meaning that the candidate will have to wait 90 days to be able to sit this same exam unless their failure to show up was due to a reason, such as illness, for which they can produce substantiating documentation.

An exam for which a candidate fails to show up will NOT be considered an attempt, i.e., the 3 attempts each candidate has per year per subject will not be affected.

13. Can I cancel an examination enrolment?

Under special circumstances, an examination booking can be cancelled provided that

- The cancellation is made 20 calendar days BEFORE THE RESERVED DATE;
- After this period, the reason for cancelling is substantiated with documentation.

14. I have forgotten my password for accessing the application:

All candidates will receive an email containing a login and password for accessing the application as a user. If you have forgotten your password, you must click on "¿Has olvidado tu contraseña?" in the Home Menu. You will automatically receive your password in your assigned email account. If you do not receive the email with your password, you should contact the Examinations Department at Departamento de Exámenes – Sede Madrid, Avda. de la Hispanidad nº 12- 28042 Madrid.

15. I want to change my password for accessing the application

You can change your password using the Home Menu option: "Cambio de contraseña".

16. I am not sure when a mark is provisional and when it becomes final

Where observations made by the candidate during the exam may lead to a change in the examination mark (PASS/FAIL), a provisional (PROV.) mark will be given.

Please note that, pursuant to European regulations, any questions that are challenged by candidates (in written observations made during the examination) will be discounted from the examination if the challenge is found to be valid.

For example, in an examination of 100 questions:

- If a candidate answered 80 questions correctly and made 3 observations, they will receive a "PASS" mark because even if these 3 questions are discounted, their final total will still obtain a pass mark, i.e., the pass mark will still be 75% but out of 97 questions. In other words, they will need at least 73 correct answers.

The mark will be calculated by dividing the total number of correct answers to non-discounted questions by 97 and multiplying the result by 100.

In this particular case, and assuming that the three questions challenged by the candidate were answered correctly, the number of correct answers would be 77 and the total number of questions in the examination 97, giving us a score of 79.38%.

Let's now consider another possible scenario for the previous example, in which only two of the three questions challenged by the candidate were ultimately discounted, and one of these discounted questions was answered incorrectly by the candidate. In this case, the examination will have a total of 98 questions, of which 79 are correct and so we have a final mark of 80.60%.

- If a candidate answered 74 questions correctly and made 2 observations (i.e., challenged two of the questions), the mark will appear as provisional ("PROV") because:
 - If the two questions challenged by the candidate are ultimately discounted, and their 74 correct answers correspond to questions included among the remaining 98, the candidate will have 74 correct answers and will thus obtain a score of 75.51% and a "PASS" mark.
 - If the two challenges are accepted and one of these discounted questions was answered correctly and the other incorrectly, this will give us a total of 98 questions and 73 correct answers, with the candidate thus obtaining a score of 74.48% and therefore a "FAIL" mark.
 - If one of the challenged questions is discounted and the other is not, and the discounted question was answered correctly and the non-discounted question answered incorrectly, this gives us a total of 73 correct answers out of a total of 99 questions. The candidate will thus obtain a score of 73.73% and a "FAIL" mark.
 - If one of the challenged questions is discounted and the other is not, and the discounted question was answered incorrectly and the non-discounted question answered correctly, this gives us a total of 74 correct answers out of a total of 99 questions. The candidate will thus obtain a score of 74.74% and a "FAIL" mark.
 - If neither of the challenge questions is discounted, the final mark shall be a "FAIL" because the minimum pass mark is 75%.

- If this circumstance does not apply, the mark on the paper will be the final mark.
- When a provisional mark BECOMES final, THE APPLICATION AUTOMATICALLY SENDS an email to the candidate with the following text:
"Dear Candidate, We hereby inform you that a decision has been reached regarding the theoretical examination of module XXXXXXXXXX that you took on XX/XX/XXXX. Please access the management tool to see your mark. Regards".

17. How can I know whether the examination has already been reviewed and my mark is no longer provisional?

Each student's record shows the status of their marks with coloured icons:

GREEN = PASS

RED = FAIL

MAGENTA = PROVISIONAL status

TABLES OF LIMITATIONS AND DIFFERENCES EXAMINATIONS

Examinations of Limitations by Category			
	Mechanics B11-B13	Mechanics B12-B14	Avionics B2
Module	Sections	Sections	Sections
5	Complete examination B11-13	Complete examination B12-14	
11a	Section 18 (only obligatory for B11)		
14			Complete examination

Examinations of Differences by Category			
	Mechanics B11-B13	Mechanics B12-B14	Avionics B2
Module	Sections	Sections	Sections
2	4	4	4
3	18	18	
4	2 and 3a	2 and 3a	3b
5			5.10, 5.11, 5.13, 5.14
7			15
9	Complete examination	Complete examination	Complete examination
10	1,2,3,5a,6	1,2,3,5a,6	1,2,3,5a,6
11A and 11B	7a, 7b, 17	7a, 7b, 17	
12	9a and 9b	9a and 9b	
13			2a and 10